

Minutes of the Regular Meeting of the Board of Trustees of the Northwest Homer FPD
Minutes of July 17, 2023

CALL TO ORDER – by Trustee Flemming at 8:00a.m.

PLEDGE – lead by Trustee Flemming.

ROLL CALL: Chief Vrba, Deputy Chief Fonfara, Attorney Flaherty, Trustee Flemming, Trustee Kuzma, Trustee Spontak, Accountant Howard, Secretary Olisar: the board established a quorum. Others present – Lt. Windberg.

PUBLIC COMMENTS – None

APPROVAL - MINUTES – of June 19, 2023 – Trustee Flemming motioned as presented, Trustee Spontak 2nd, discussions; all in favor – 3 Ayes – MC.

APPROVAL - FINANCIAL REPORTS – for June 2023 – Accountant Howard briefed the board on the financials; Q&A session followed. Trustee Flemming motioned, Trustee Spontak 2nd, discussions continued; all in favor - roll call – Trustees Flemming, Kuzma, Spontak – 3 Ayes – MC. Continuing from last month’s report, Trustee Flemming asked for a status update of current rates on CD’s & money markets with Edward Jones & BMO Harris. The Chiefs, James, and myself gave an update. After further Q&A, Trustee Flemming directed Secretary Olisar to discuss the rates with Mr. Santore of Harris Bank to inquire if the bank can match Edward Jones rates. Trustee Flemming followed with a motion to authorize the investment of 1.5 million with Edward Jones: parameters to be \$1 million for 12 months and \$500K for 9 months if BMO Harris cannot match the rates, Trustee Kuzma 2nd, all in favor – 3 Ayes – MC. Accountant Howard will also be in contact with Edward Jones with all final transactions.

CHIEFS REPORTS – Chief Vrba briefed the trustees with his operations for the month.

Personnel – Chief would like to start the process of establishing a new full-time eligibility list.

Apparatus update – Updated vehicle replacement sheets will follow in the coming months.

Buildings – General maintenance performed. Updated building improvement sheets will also follow in the coming months.

Community/Construction – Chief Vrba received Fire alarm plans for Homer Industries. Gas and Wash station is going in at 143rd St. and Gouger Rd.

ATTORNEY’S REPORT –

Attorney Flaherty will email a copy of a senate committee template report to the chief later this month as a guideline when filing with the county later this year. Shawn also presented sample documents for a foreign fire insurance board. A definitive version will be placed on the August agenda for adoption.

TRUSTEES REPORT –

Trustee Flemming commented Lt. Pucel recently spoke at his church to a group on CPR and did an excellent job.

OLD BUSINESS – None

NEW BUSINESS –

- Ratify Administration Raises – Trustee Kuzma reiterated the board went to closed session last month to discuss the increases for the Chief, Deputy Chief, and Secretary Olisar. Motion made by Trustee Kuzma to approve and ratify the administration raises as discussed prior, retroactive to June 1, 2023, Trustee Spontak 2nd, all in favor – 3 Ayes – MC.
- Adoption of Mabas Ordinance 2023-04 and Master Agreement – Chief Vrba and Attorney Flaherty explained its contents: motioned by Trustee Spontak, Trustee Kuzma 2nd, discussions; all in favor – 3 Ayes – MC.
- Station 1 Asbestos Removal, Soffit & Siding Replacement, Roof Replacement – Chief Vrba discussed the proposals in detail, date to open bids – August 21, and date to award the bids – August 28. Trustee Kuzma motioned to authorize the staff to put out specs for Asbestos Removal at Station 1 and Soffit & Siding Replacement, Trustee Spontak 2nd, all in favor – 3 Ayes – MC. The packets will be available for pick up at station 1. Each bid ad will be in the herald newspaper later this week.
- Approve June 19, 2023, Closed Session Minutes – Motioned by Trustee Kuzma, Trustee Spontak 2nd, all in favor – 3 Ayes – MC.
- Establishment of Lieutenants List – Chief Vrba stated he posted 3 weeks ago any full-time ff/paramedic interested and meets the requirements to respond in writing to the chief: four are interested. He also presented a timeline to the board. Q&A followed. Trustee Kuzma approved authorizing the board of fire commissioners to proceed with the process, Trustee Spontak 2nd, all in favor – 3 Ayes – MC.

CLOSED SESSION – Motioned by Trustee Kuzma, Trustee Flemming 2nd, to discuss personnel matters at 8:49am. At 9:02am the regular board meeting reconvened.

Next Trustee Meeting – Motioned by Trustee Flemming to move August 21, 2023, meeting to August 28, 2023, at 8:00am, Trustee Kuzma 2nd, all in favored – MC.

ADJOURNMENT - Motioned by Trustee Flemming, Trustee Spontak 2nd - July 17, 2023, regular trustee meeting adjourned at 9:02am – MC.


Respectfully submitted Trustee Spontak – Trustee/Secretary