

***Minutes of the Regular Meeting of the Board of Trustees of the Northwest Homer FPD***  
**Minutes of May 13, 2024**

**CALL TO ORDER** – by Trustee Flemming at 8:00a.m.

**PLEDGE OF ALLEGIANCE** – lead by Trustee Flemming.

**ROLL CALL:** Chief Fonfara, Deputy Chief Windberg, Bureau Chief Vrba, Attorney Flaherty, Trustees Flemming, Kuzma, Accountant O’Sullivan, Secretary Olisar, Lt. Pucel. A quorum was established.

**PUBLIC COMMENTS** – None

**Review/Approve April 15, 2024, MINUTES** as submitted –  
motioned by Trustee Kuzma,  
Trustee Flemming 2<sup>nd</sup>,  
roll call: all Ayes – MC.

**Review/Accept April 2024 FINANCIAL REPORTS** from Accountant O’Sullivan –  
motioned by Trustee Flemming,  
Trustee Kuzma 2<sup>nd</sup>, Q&A session followed,  
roll call: all Ayes – MC.

**CHIEFS REPORTS** – The Chiefs briefed the trustees with their reports for the month.

- Calls for April 2024 - 165 (51 fire, 114 Ems) total YTD - 684. YTD last year – 670. The Chiefs also gave a review on major calls that took place for the month.
- The department received the annual payment from Victorian Village.
- The sheet with the annual 3% increase for ambulance billing was released effective June 1.

Personnel –

- No changes currently. Efforts continue for hiring part-time personnel.
- Salary increases were discussed – sheets dispersed prior: to be addressed later in the meeting.
- Training going forward with education on EV (electric vehicles) and hazmat training.

Buildings –

- Updating station: trustees’ office, infrastructure, electrical, outside landscaping.
- Roof is complete.
- Completed station 2 major plumbing repairs.

Vehicles –

- New ambulance – projected end of June.
- Regular monthly maintenance performed on the fleet.
- Ambulance inspections will be conducted today, May 13<sup>th</sup>. under the supervision of Lt. Pucel.

**ATTORNEY’S REPORT** –

Updated the board on four house and senate bills: bidding, capital funds and expenditures, water departments taking hydrants out of service, paid leave act.

**TRUSTEES REPORT** – Discussed area wide tax bill rates and community development.

**OLD BUSINESS –**

Draft 2024-25 budget – copies were emailed prior. Chief Fonfara briefly talked about the contents. Shawn stated a public hearing will be held next month. Brad added input and stated we have a balanced budget for 2025. Q&A followed. The tentative budget will be on file. The public hearing will be held June 24, 2024.

Approve New Metro contract – copies were emailed prior. Chief Fonfara explained the changes made from last month's copy per Shawns recommendation. A clean copy is forth coming. A motion to adopt as amended:

motioned by Trustee Flemming,  
Trustee Kuzma 2<sup>nd</sup>,  
roll call: all Ayes – MC.

Employee Raises – Chief Fonfara stated these have already been budgeted for 24-25 – sheets dispersed prior, and explanation given: no objections noted by the board. Motion to ratify raises on the attached sheet presented:

motioned by Trustee Flemming,  
Trustee Kuzma 2<sup>nd</sup>,  
roll call: all Ayes – MC.

Building/Vehicle insurance quotes renewal – review/action. The chiefs met with our current agent - Horton and Assured Partners - and discussed current & renewal coverages. Upon review a decision was made and recommended by Chief Fonfara to stay with our current agent and renew for 1 year. No objections noted by the board:

motioned by Trustee Flemming,  
Trustee Kuzma 2<sup>nd</sup>,  
roll call: all Ayes – MC.

**NEW BUSINESS –**

Approve to move the following line items – transfer of funds: 2% (\$12,200.00) from line 501 to line 504, and 5% (\$21,100.00) from line 502 to line 201. No objections noted by the board:

motioned by Trustee Kuzma,  
Trustee Flemming 2<sup>nd</sup>,  
roll call: all Ayes – MC.

Deputy Chief Windberg dispersed 2 quote packets received from Zoll Medical and Stryker Lucas for automated CPR device equipment. Funds are presently in the budget for 1 out of 2 for the current fiscal year. After further review D.C. Windberg made the recommendation to go with Stryker. Q&A followed. No objections noted by the board. Motion to approve the Stryker Lucas Device quote of \$17,214.90:

motioned by Trustee Kuzma,  
Trustee Flemming 2<sup>nd</sup>,  
roll call: all Ayes – MC.

**CLOSED SESSION – None**

Next Trustee Meeting – June 24<sup>th</sup> 8:15am.

**ADJOURNMENT of May 13, 2024, Meeting at 8:50am –**

Motioned by Trustee Flemming,  
Trustee Kuzma 2<sup>nd</sup>,  
Roll call: all Ayes – MC.



Respectfully submitted - Trustee Spontak – Trustee/Secretary